



CHIEF ELECTED OFFICIAL
Jerrod Douglas

WORKFORCE DEVELOPMENT BOARD CHAIRPERSON
John Stephens

WDB DIRECTOR
Gay Smith

**Sixth Planning District Consortium
Local Workforce Development • Area Sixty**

P. O. Box 1605 • Jena, LA 71342
Phone: 318-992-8264 • Fax: 318-992-8750

**Workforce Development Board Area 60
3108 North First Street Jena LA 71342**

March 30, 2023 10:00AM

Members Present

Lowell Hubbard
Karyn Barret
Ron Carr
Allyson Fannin
Jessica Hayes
Jennifer Freeman
Sarah Rollins
LeAnn Cupples
Sondra Redmon
Billy Rucker
Brian Teegardin
Rhonda Owens-Willet
Carrie Smith
John Stephens

Members Absent

Ducie Ducote
Jody Taylor
Larry George
Chasity Jordan
Jeffery Johnson
Darryl Lavespere
Mindy Champlin- Camp
Matt Walton

Administrative Staff

Dorothy Oliver
Mindy Goodman
Gay Smith

- I. Call to Order - Mr. Stephens called the meeting to order at 10:00 AM.
- II. Roll Call – Ms. Smith completed roll call.
- III. Approval of Executive Committee Meeting December 20, 2022 - Members reviewed the December 20, 2022 minutes. Motion made by Sondra Redmon and Seconded by Billy Rucker to accept the minutes. (Motion carried unanimous)

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IV. Program Reports

A. WDB 60 –Gay Smith - – Staff presented program reports for WDB 60 July 1, 2022 to March 30, 2023. Motion was made by Allyson Fannin and Seconded by Ron Carr to accept the report. (Motion carried unanimous)

B. WIOA 60 – Dorothy Oliver* - Ms. Oliver presented the reports for WIOA 60. Motion was made by Ron Carr and seconded by Allyson Fannin to accept the reports. (Motion carried unanimous)

V. Fourth Quarter Performance April – June 2022 - Staff presented the performance report for 4th quarter 2022. All measures exceed the negotiated level. Motion was made Lowell Hubbard and seconded by Sondra Redmon to accept the performance reports. (Motion carried unanimous)

VI. Negotiated Performance py 2022 and 2023 - Staff negotiated 2022-2023 performance measures with LWC. The standards did increase somewhat, but in reach to meet. Motion was made by LeAnn Cupples to accept the standards and seconded by Billy Rucker. (Motion carried unanimous)

VII. WBD 60 Board Policy 26 Issue 1 Grievance and Complaint Policy and Procedure* - Staff requested approval of Policy 26 Issue 1 Grievance and Complaint Policy and Procedure. This policy was approved by LWC before submitting to the Board. Motion was made by Sondra Redmon to approve Policy 26 and seconded by Jennifer Freeman. (Motion carried unanimous)

VIII. Approval of State General Funds for \$76,800- Approval of State General Funds for \$76,800*- Local boards had the opportunity to request State General Funds to enroll non eligible WIOA participants and utilize this funding. Staff has requested and received \$76,800 to enroll (24) twenty-four non WIOA Practical Nursing Students enrolled at CLTCC in their last semester and cover the cost of tuition, fees, and materials. Motion was made by Ron Carr to approve \$76,800 and enroll 24 non-WIOA nursing students and seconded by Allyson Fannin. (Motion carried unanimous)

IX. Modified Regional Plan – Staff requested approval to submit the Modified Local/regional plan to LWC. Motion was made by Lowell Hubbard to submit the plan and seconded by Sondra Redmon. (Motion carried unanimous)

X. 2023 WDB Meeting Schedule – Staff apprised the Board of the 2023 Meeting schedule. NO vote needed.

XI. Relocation of the Catahoula Career Center – The opportunity has come available to relocate the Catahoula Center. The Center will be in the Keith's Shopping Center in the middle of town in Jonesville. The rent will remain at \$450.00 per month. Motion was made by Allyson Fannin to relocate the Catahoula Office and seconded by Brian Teegardin. (Motion carried unanimous)

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- XII. WIOA Program Reports - Mindy Goodman submitted the program reports for WIOA. Motion was made by Ron Carr to accept the reports and seconded by Sondra Redmon. (Motion carried unanimous)
- XIII. Additional Items – No new business.
 - a. Additional Business
 - b. Mileage Sheets
- XIV. Adjourn Meeting adjourned at 11:30 am

Minutes typed by Gay Smith

Approved by: 
Ron Carr, WDB 60 Secretary

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