



CHIEF ELECTED OFFICIAL  
Jerrod Douglas

WORKFORCE DEVELOPMENT BOARD CHAIRPERSON  
John Stephens

WDB DIRECTOR  
Gay Smith

**Sixth Planning District Consortium  
Local Workforce Development • Area Sixty**

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P. O. Box 1605 • Jena, LA 71342  
Phone: 318-992-8264 • Fax: 318-992-8750

**Workforce Development Board Area 60  
3108 North First Street Jena LA 71342  
Wednesday, November 15, 2023 11:00 A.M.  
Minutes**

**Members Present**

Carrie Smith  
Jefferey Johnson  
Brian Teegardin  
John Stephens  
LeAnn Cupples  
Billy Rucker  
Brittany Walker  
Rickie Thompson  
Robin Whisonant  
Chasity Jordan  
Karyn Barrett  
Mindy Goodman

**Members Absent**

Rhonda Owens-Willet  
Ron Carr  
Chasity Spinks  
Sara Rollins  
Larry George  
Allyson Fannin  
Landry Ducote  
Jessica McDougald  
Sondra Redmon  
Lowell Hubbard  
Chasity Jordan

**Guest**

Dorothy Oliver

- I. Call to Order\* - Mr. Stephens called the meeting to order at 11:17 AM.
- II. Roll Call – Ms. Smith completed roll Call
- III. Approval of Meeting Minutes September 27, 2023\* - The September 27, 2023 minutes were reviewed. Rickie Thompson made the motion to accept the minutes and seconded by Karyn Barrett. Motion carried unanimous.
- IV. Program Reports
  - A. WDB 60 –Gay Smith\* - Ms. Smith presented the program reports for WDB 60, July 1, 2023 through October 31, 2023. Motion was made by Billy Rucker to accept the Board Report and seconded by LeAnn Cupples. Motion carried unanimous.
  - B. WIOA 60 – Dorothy Oliver\* - Mrs. Oliver presented the expense reports for Area 60. Motion was made by Karyn Barrett to accept the reports and seconded by Robin Whisonant. Motion carried unanimous.

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- V. PY 23 Negotiated Performance Levels\* - Staff submitted the board a chart of the PY 23 negotiated performance standards. Staff detailed the changes of the performance measures and let them know it was reasonable and is certain these measures are obtainable. Motion was made by Rickie Thompson to accept the PY 23 Negotiated Performance Levels and seconded by Brian Teegardin. Motion carried unanimous.
- VI. Approval of 2024 meeting\* - Staff is requesting approval of the 2024 Meeting Schedule. The meetings will be held on the 3<sup>rd</sup> Wednesday of the second month of each quarter. Staff will always reach out to all members to attempt to ensure that a quorum is met. Motion was made by Brittany Walker to approve the 2024 meeting schedule and seconded by Carrie Smith. Motion carried unanimous.
- VII. WIOA Program Reports\* - Ms. Goodman gave the program reports for WIOA. By utilizing Future Works System, the reports reflect that all performance is being met. Motion was made by Billy Rucker to accept the WIOA program reports and seconded by Karyn Barrett. Motion carried unanimous.
- VIII. Additional Items
  - a. Additional Business – No Additional Business.
  - b. Mileage Sheets – Ms. Smith reminded everyone to turn in their travel sheets.
- IX. Adjourn – Mr. Stephens ask for the meeting to be adjourned at 11:56 PM. Motion was made by Billy Rucker to adjourn the meeting and seconded by Rickie Thompson. Motion carried unanimous.

Approved by: \_\_\_\_\_

Ron Carr, Secretary

GS/rc

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