



CHIEF ELECTED OFFICIAL  
Jack Zeagler

WORKFORCE DEVELOPMENT BOARD CHAIRPERSON  
John Stephens

WDB DIRECTOR  
Gay Smith

**Sixth Planning District Consortium  
Local Workforce Development Board Area Sixty**

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P. O. Box 1605 • Jena, LA 71342

**LWDB-60 Workforce Development Board  
3108 North First Street, Jena, LA 71342  
February 18, 2026 – 10:30 AM**

**AGENDA**

1. **Call to Order** – Mr. Stephens\*
2. **Roll Call** – Gay Smith
3. **Election of Officers** – Mr. Stephens\*
4. **Approval of Minutes**
  - Executive Committee Meeting – December 17, 2025\*
5. **Financial Reports**
  - **WDB 60 & WIOA** – Gay Smith\*
6. **Approval of re-certified and Board Members** – Mr. Stephens\*
7. **Adoption of New Board Policies and update to existing Policies** - Mr. Stephens\*
  - **Policy 8 Issue 4 - Training**
  - **Policy 38 Issue 1- Youth Expenditure Tracking**
  - **Policy 41 Issue 1 – Distribution of Program Cost and Staff Time**
  - **Policy 42 Issue 1 - Cash Disbursement & Cash Receipt Journal**
8. **Governor Executive Order JML 26-011** – Gay Smith
9. **WIOA Program Reports** – WIOA Staff\*
  - Additional Items -**
    - Additional Business
    - Mileage Sheets
    - Annual Disclosures
10. **Adjournment** – Mr. Stephens\*