



CHIEF ELECTED OFFICIAL
Jerrod Douglas

WORKFORCE DEVELOPMENT BOARD CHAIRPERSON
John R. Stephens

WIB DIRECTOR
Gay Smith

**Sixth Planning District Consortium
Local Workforce Development • Area Sixty**

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**Workforce Development Board Area 60
Executive Meeting
3108 North 1st Street Jena, LA 71342
Tuesday, June 27, 2023
9:00 a.m.
Minutes**

Members Present:

John Stephens
Lowell Hubbard
Sondra Redmon
Allyson Fannin
Ron Carr

- I. Call Meeting to Order – John Stephens, Chairperson called the meeting was called to order at 9:05 AM.
- II. Approval of March minutes March 30, 2023 – The March minutes were reviewed. **Ron Carr made the motion to accept the minutes and seconded by Allyson Fannin. (Motion carried unanimous)**
- III. Modified Local/Regional Plan update – Staff explained the Local/Regional Plan was submitted to LWC. LWC sent a response back to Area 60 and 61 that some corrections are needed in the plan. Those corrections will be made and the Modified Plan will be re-submitted to LWC by July 10, 2023. **A motion for approval to resubmit the Local/Regional Modified Plan to LWC by July 10, 2023 was made by Lowell Hubbard and seconded by Allyson Fannin. (Motion carried unanimous)**
- IV. WIOA 2022-2023 allocation & budget - WBD 60 has received the 2023-24 allocations. We have received notification of \$932,519, which represents a reduction of \$132, 829 from current years funding. Staff is requesting the attached budget be adopted to facilitate operations of the WIOA 60 Workforce Development system from July 1, 2023 through June 30, 2024. This budget includes funding to operate the WDB office, continuation of the LCAA Contract, that is in the 2nd year of a 3-year contract, and funding for youth.

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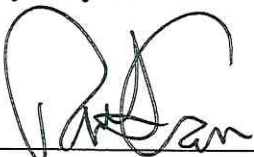
WIB DIRECTOR
Gay Smith

Ron Carr made a motion to accept the allocation of \$932,519 to facilitate operations of the WIOA 60 Workforce Development system from July, 1, 2023 through June 30, 2024, and approved the WDB 60 budget of \$110,780 and seconded by Lowell Hubbard. (Motion carried unanimous)

- V. **Monitoring Agreement** - The Workforce Development Board has a legislative requirement, the obligation to prove oversight for the workforce development system. As such, WDB 60 is required to conduct monitoring activities to ensure the system is operating according to WIOA regulations. Staff is requesting to utilize the services of Dixie Miles to fill this position for the period of July 1, 2023 through June 30, 2024. WDB Staff is requesting approval to engage in an agreement with Dixie Miles, at a rate of \$600.00 per month for 10 months at \$6000.00, and a rate of \$1100.00 per month for two months of work performed from 7/1/2023 – 6/30/2024, plus travel reimbursement at the State of Louisiana rate, for a maximum of \$1500.00. **A motion for approval was made by Sondra Redmon and seconded by Ron Carr to engage in a agreement with with Dixie Miles, at a rate of \$600.00 per month for 10 months at \$6000.00, and a rate of \$1100.00 per month for two months of work performed from 7/1/2023 – 6/30/2024, plus travel reimbursement at the State of Louisiana rate, for a maximum of \$1500.00. (Motion carried unanimous)**
- VI. **Increase in ITA for Truck Driving** - The Local Workforce Development Board as imposed a maximum CAP on of \$5,300 per year, per participant for those attending the Truck Driving Academy. The Truck Driving Academy has updated the cost per participant from \$5,300 to \$5745. Staff is requesting to increase the amount of maximum CAP to better serve our customers. **Motion was made by Allyson Fannin and Seconded Lowell Hubbard to increase the maximum CAP for Truck Driving Training to \$5300.00. (Motion carried unanimous)**
- VII. **Adjourn** - Meeting was adjourned at 9:47 AM.

Minutes typed by Gay Smith

Approved By



Ron Carr, Secretary

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